

Optional Practical Training – Acknowledgement Form

By signing below, I confirm that I will comply with the OPT regulations listed above. I also understand that while on OPT, I remain in F-1 student status under the TTUHSC program and must continue to maintain my status with guidance from DSO.

Before filing my OPT application, I understand that...

- My on-campus employment must end on or prior to my program completion date
- DSO is not responsible for time it takes for USCIS to process my application
- DSO is not liable for any rejection, denial, or mistake on my OPT application
- If I change my mailing address after I file the OPT application, I must submit my new mailing address through my USCIS online account
- Requested OPT start date cannot be changed after the application is filed
- I must file my application within 30 days after DSO issues my I-20
- I must be in the US to file my application
- The application may be filed up to 90 days before my program completion date and no later than 60 days after that date. I understand that any USCIS denial resulting from filing outside this window is my responsibility

During my OPT period, I understand that...

- I must submit a copy of my EAD to DSO via email
- I must maintain my personal, non-TTUHSC, email address with DSO
- I must report my address/phone number through the SEVP Portal within 10 days of the change
- I must report my employment through the SEVP Portal within 10 days of starting employment
- I must consult DSO prior to travelling and seek a travel signature on my I-20 before any travel outside the United States (travel signature is valid only for 6 months from the date signed)
- Exceeding 90 days of authorized unemployment may lead to termination of my F-1 status and future immigration complications
- DSO is not responsible for a violation of status caused by exceeding 90 days unemployment and failure to fulfil reporting requirements
- My OPT will end when a new I-20 for a new degree program is issued
- My OPT will end when my SEVIS record is transferred to another university
- I am responsible for keeping all the documentations related to all my employments (paid or unpaid) and I-20s

After the completion of my OPT period (after the expiration of EAD), I understand that...

- I have 60-day grace period
- I am no longer eligible to apply for STEM OPT Extension (I must file the application before OPT EAD expires)
- I must notify DSO of my plan (ex. starting a new degree program/transferring/changing status/going back to home country)

Student's Name: _____

R Number: _____ **SEVIS ID:** _____

Signature: _____ **Date (MM/DD/YY):** _____

