

## Leadership Update August 14<sup>th</sup>, 2020

This week, we continued the phased rollout of structural changes announced on July 1<sup>st</sup>. These changes represent exciting opportunities for staff looking to advance within Managed Care. We encourage you to check the [TTUHSC Jobsite](#) and contact Human Resources for more information about available positions.

As part of our restructuring plan, we are opening regional offices in Lubbock, Abilene, and Amarillo. The Lubbock office, named the Green Building, opened this week in accordance with our Return to Work plan. In the coming weeks, our Amarillo office will move to a new location on the TTUHSC Amarillo campus. We will also open a new regional office at the TTUHSC Abilene campus. Moving these offices to a campus within 90 miles of our units will allow for enhanced support of our unit-based teams.

We would also like to recognize the continued dedication and resilience of our ONE TEAM. For many months now, COVID-19 has changed the way we live and work. As we adjust to our new normal, we must continue to communicate and hold each other accountable. We encourage you to work with your unit leadership and regularly review the [TTUHSC SAFE](#) website.

One important measure to keep our staff and patients safe is timely contact tracing. TTUHSC began conducting delegated contact tracing for the health department on August 10th. If you test positive for COVID-19, please report this to your supervisor as soon as possible so that the contact tracing process can begin. **Supervisors must complete the Contact Investigation Incident Report within 48 hours of notification.** Please contact your FHA if you have any questions about COVID-19 reporting or your contact tracing responsibilities.

Remain cognizant of your health and social distancing but most importantly, remain diligent with your self-care. You must take care of yourself before you can take care of anyone else.

We are all in this together.

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