

**IMPORTANT DATES FOR YOUR CALENDAR:**

- **Monday, August 12: Rotation Start Date**
- **Monday, September 2: Labor Day Holiday**
- **Friday, September 20: P4 Mock Interviews & CV Reviews**
- **Friday, September 20: Rotation End Date & Final Grades Due**

# RED RAIDER ROTATIONS

JERRY H. HODGE SCHOOL OF PHARMACY

ACADEMIC YEAR 2024-2025 | ROTATION BLOCK 3 | OFFICE OF EXPERIENTIAL PROGRAMS NEWSLETTER

**Preceptor Tasks:**

- ✓ **7/29-8/9** Pre-Rotation Communication: Review Form(s) students submitted in CORE ELMS & make sure you've established Day 1 expectations.
- ✓ **8/26-9/6** Midpoint Evaluations
- ✓ **9/20** Confirm/approve student hours logged in CORE ELMS
- ✓ **9/20** ALL EVALUATIONS and GRADES are due in CORE ELMS by 5 PM

**GRAND ROUNDS**

**P4 Students must participate in Grand Rounds on their respective campus on Wednesdays, 3-5 PM, unless other arrangements have been made with the course team.**

**2024-2025  
ROTATION DATES**

- Block 1: May 20-June 28**
- Block 2: July 1-Aug 9**
- Block 3: Aug 12-Sept 20**
- Block 4: Sept 23-Nov 1**
- Block 5: Nov 4-Dec 13**
- Block 6: Jan 6-Feb 14**
- Block 7: Feb 17-Mar 28**
- Block 8: Apr 7-May 16**



**Student  
Leadership  
Retreat**

**August 16-17**

**SOP Dallas Campus**

Students who participate should seek preceptor approval, if their presence impacts rotation attendance, and should submit for Professional Leave.

**P4 Mock Interview  
&  
CV Review**

Friday, September 20  
9:00 AM—12:30 PM

P4 students located within an hour of one of our campuses will be expected to participate in person on campus, and excused from rotation attendance that morning.

Activities will include:

- Mock interview for job of choice
- 1x1 CV review with faculty member

**Dr. Craig Cox Named Regional Dean for Lubbock Campus**

After more than 18 years of serving as the Vice Chair for Experiential Programs at TTUHSC Jerry H. Hodge School of Pharmacy, Dr. Craig Cox transitioned to the role of Regional Dean for the School of Pharmacy Lubbock campus, effective July 1.

Dr. Cox's guidance, visionary spirit, and great depth of knowledge and experience will be greatly missed within our office. But we are excited for the new opportunities for him and the school as he steps in to this leadership position at our Lubbock campus.

Best wishes, Dr. Cox. We look forward to working with you in this new capacity!

Dr. Becky Mahan, Associate Professor in our Geriatrics/Pediatrics Division has been named the new Vice Chair of Experiential Programs. Dr. Mahan will be sharing more with you all soon.



# CORE ELMS Tips & Tricks

Preceptors and students have access to all the **Experiential Programs Policy and Procedures** documents and other resources in CORE ELMS.

VIEW	TITLE
VIEW	Experiential Programs Attendance Policy
VIEW	Experiential Programs Orientation Policy
VIEW	Experiential Programs Professionalism Policy
VIEW	Experiential Programs Scheduling Procedure
VIEW	Experiential Quality Assurance Procedure
VIEW	Experiential Rotation Grading Policy
VIEW	Experiential Site Assessment Policy
VIEW	Experiential Site Contract Management Policy
VIEW	Experiential Site Payment Policy
VIEW	Experiential Site, Preceptor, and Intern Licensing Policy

You can find the Policy and Procedure documents quickly by scrolling to the bottom of the home screen.

They are also available in the **Document Library** (link located in the red menu on the left side of the screen) along with many other resources such as rotation/course syllabi, grading rubrics, suggested reading lists for the students, and much more!

ELMS<sup>®</sup> by CORE  
Test Preceptor for 2020 | CORE Test  
TTUHSC School of Pharmacy

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**Document Library**  
Training/Benefits  
Help Center

Document Library (Pharmacy)  
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General Experiential Documents (22 Files)

VIEW	TITLE
VIEW	1. Preceptor User Guide - CORE ELMS
VIEW	2.1 Accessing Student Information & Pre-Rotation Communication (This was previously known as "Autobiographical Forms")
VIEW	3. FERPA Information
VIEW	4. Complete TTUHSC Pharmacy Preceptor Manual
VIEW	5. Patient Care Process and IPE Example Activities (Examples of activities that are part of the Patient Care Process and/or Interprofessional Practice Activities)
VIEW	6. Interprofessional Practice Activities
VIEW	7. P1 & P2 Rotation Evaluations in CORE ELMS (Information on completing evaluations for P1 and P2 rotations only.)
VIEW	Rx for a Good Rotation

Experiential Programs Policies and Procedures (13 Files)

VIEW	TITLE
VIEW	Experiential Programs Attendance Policy

## Have you received an Adjunct Faculty Appointment from TTUHSC?

### How to Receive Your Adjunct Faculty Title:

- Submit a CV or resume to your local campus Office of Experiential Programs staff.
- Provide your date of birth and social security number to process your information through HR allowing us to assign you a TTUHSC identification number.
- Once your TTUHSC identification number is assigned, you will receive your Adjunct Faculty title appointment letter by email along with directions on how to access the online library resources.

### Benefits of Receiving an Adjunct Faculty Title:

- Acknowledgement of your time and efforts in preparing future pharmacists for their role in healthcare.
- Opportunity to strengthen your CV with an official academic title designation from the School of Pharmacy.
- Access to the TTUHSC Library resources which includes over 35,000 journals, publications, and databases such as Micromedex and PubMed!

Contact us today to get set up!



### Amarillo Campus:

- Jean Haynes, Senior Director  
[jean.haynes@ttuhsc.edu](mailto:jean.haynes@ttuhsc.edu); 806-414-9297
- Camille Stoddard, Lead Specialist  
[camille.stoddard@ttuhsc.edu](mailto:camille.stoddard@ttuhsc.edu); 806-414-9312

### Dallas Campus:

- Jacey Brown, Assistant Director  
[jacey.brown@ttuhsc.edu](mailto:jacey.brown@ttuhsc.edu); 214-358-9080

### Lubbock Campus:

- Gabby Robledo, Lead Specialist  
[gabriela.robledo@ttuhsc.edu](mailto:gabriela.robledo@ttuhsc.edu); 806-743-7646

### Abilene Campus:

- Dr. Becky Mahan, Vice Chair  
[becky.mahan@ttuhsc.edu](mailto:becky.mahan@ttuhsc.edu); 325-696-0471
- Randi King, Assistant Director  
[randi.king@ttuhsc.edu](mailto:randi.king@ttuhsc.edu); 325-696-0411
- Becca Arredondo, Coordinator  
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