

Verbal Reference

Date: _____

Individual Calling & Completing this form: _____

Reference Name & Position: _____

Introduce yourself & your position at Texas Tech University Health Sciences Center

I would like to ask you some questions about _____,
who has applied to work with our organization as a _____.

What was your working relationship with the candidate? _____

How recently did you work with them? _____

How long did you work with them? _____

How would you rate their interpersonal skills? _____

How would you rate their teaching skills? _____

How would you rate their research skills? _____

How well did they handle stressful situations? _____

How well did they interact with support staff? _____

Clinical Only - Would you feel comfortable with them providing care to a family member?

Is there anything else we should know? _____

Thank the reference for their time. (If this is a physician reference, notify reference they may be contacted by hospital and/or facility credentialing staff.

Any additional notes regarding this reference: _____
