



TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER™

School of Medicine

Operating Policy and Procedure

**SOM OP:** 50.04, **Away Elective Rotation**

**PURPOSE:** The purpose of this School of Medicine (SOM) policy and procedure is to establish guidelines regarding Non-RRC Required Away Electives/Rotations.

**REVIEW:** This SOM Policy and Procedure shall be reviewed within each odd-numbered fiscal year by the TTUHSC Graduate Medical Education Coordinating Council. Revisions will be forwarded to the Office of the Dean for approval and publication

**POLICY/PROCEDURE:**

- 1. Presentation of Proposals.** Any proposal for a resident's elective/rotation must be presented in writing by the Program Director on behalf of the resident to the Graduate Medical Education Committee for approval, along with the Program Director's recommendation. If the Program Director cannot endorse the request, the Program Director should not approve the request at the Program Director level.
- 2. Required Elements.** The proposal must include goals and objectives, length of the elective/rotation, qualifications of the preceptor, and educational values of the elective/rotation. The source of funding, including salary for the period of such absence, shall be identified by the program.