




Authorization to Serve Alcohol

DATE: _____

Attention: Lori Rice-Spearman, President
TTUHSC, 3601 4th Street, MS 6258
Lubbock, TX 79430

From: _____

 Contact: _____

Department: _____

Event name:

Hosted by:

Business Purpose:

Date of Event: _____ **Location:** _____

Total approximate attendance: _____ all that apply: _____ Students _____ Faculty _____ Staff _____ Donors
_____ Other (please specify) _____

Per HSC OP 72.16, _____ (*Name of Vendor*) meets the following criteria:

- (a) Alcohol can only be served by vendors properly licensed by the Texas Alcoholic Beverage Commission (TABC) to serve/sell.
- (b) All servers must be TABC certified and follow the TABC rules concerning the serving and dispensing of alcohol.
- (c) The vendor is required to provide proof of licensure and to ensure all served are TABC certified.
- (d) The event agreement from the vendor/caterer must contain a clause indemnifying TTUHSC and TTUS along with evidence of insurance compliant with current TTUHSC and TTUS standards.

Approved by:

Department Head:



Name/Title: _____

Date

Dean/VP:



Name/Title: _____

Date

President:



Lori Rice-Spearman, PhD – President

Date