

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
PAYROLL DEDUCTION AUTHORIZATION
TERMS AND CONDITIONS

B1 Abilene Area Reserved

By authorizing payroll deduction for a parking permit for the TTUHSC Abilene Campus, the registrant understands and agrees to the following:

- Vehicle registration payroll deduction can be made from Texas Tech payroll checks only;
- The annual vehicle registration fees are subject to change and I hereby authorize my payroll deduction to be changed for the duration of my employment at TTUHSC or until I take action to terminate payroll deduction;
- I must remit payment in full to the TTUHSC Finance and Administration Office for any months not covered by payroll deduction;
- If I chose to cancel the payroll deduction, I understand that I will do this myself by selecting 'End Payroll Deduction' on my parking dashboard.
- My vehicle registration permit can be revoked and the TTUHSC Finance and Administration Office can terminate the payroll deduction in the event of unpaid parking tickets or failure to pay the required amounts due for the permit;
- Upon separation of employment from TTUHSC, I must remove and surrender the vehicle registration permit decal to the TTUHSC Finance and Administration Office. Upon receipt of the permit decal, the Finance and Administration Office will initiate any refund which may be due me.